



*Rogue Valley Fire Prevention Cooperative
PO Box 3301
Central Point, Oregon 97502*

Meeting Minutes
March 10, 2010

Call to Order: 10:00a.m. 15 attendees and guests.

Meeting minutes: February minutes approved.

Financial Report: Coop dues have been received from all except Jackson Fire and Airport Fire.

Committee Reports:

O & E:

Woody Vegetation Day will continue in Josephine County. There are funds available for advertising. A survey project and agreement was submitted to the group from the O & E members. Billing has to be submitted by June and will be coordinated with the coop.

A storage unit has been secured on Coker Butte Road in Medford for pub education supplies. An inventory list of supplies will be posted on the coop's website. Supplies will be available to coop members. New ODF employee John O'Conner will be the lead on the Fire Prevention/Education Team set out by the committee.

The Jackson County Rural Living Handbook has been published, there's a section on fire. Contact Neil if you interested in some, nbenson@jeffnet.org.

FS Trailer:

Joe will have the roof evaluation estimate at the next meeting. Kelly @ Grants Pass Fire will be handling the FS trailer application for its use.

Team Teaching

The Jackson County schedule was confirmed and email out to the group on 3-10-10.

Josephine County schedule is set for 5/5 & 5/6.

Old Business:

Cost for the luncheon is: \$200 for the room, and per diem costs for the food. Michelle S. will type up a letter to send to invitees, she will submit to Charlie within the week. The date was set and confirmed for 5/18. **(**Please note that as of today, the date will now be changed, this date conflicts with another training. I will send out the new date as soon as I become aware**)**

New Business:

A media schedule was presented that combined the "older" coop version and the OSFMO schedule into one schedule for the coop. This will be the schedule that the coop will use for its monthly safety message. Carey will be in charge of dispersing the message to all media. Media messages were assigned to coop members for the entire year, that way we have them all completed from here on





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out and they will be placed in a binder and made available to the person in charge of sending them out.

The media messages were assigned as follows:

Jan & Feb-Charlie

Mar & Apr-Carey

May & June-Joe

July & Aug-ODF

Sept & Oct-Brian B.

Nov & Dec-Michelle S

All press releases must be done by the April 14th meeting. Email a copy to Carey so she can have a hard copy of all messages. Her email is: cchaput@aplegatefd.com. We will also post the schedule on our website.

A letter was drafted to obtain more volunteer to be a part of the coop, and the O & E Fire Prevention Team. This letter will be dispersed to RV Chiefs, and fire departments. Along with this form is a Fire & Life Safety Events Form that will be filled out by department who wish to have or make available the opportunity for volunteers to involve in events that the coop and departments put on each year. Charlie, please take these forms to the next RV Chiefs meeting and explain the purpose.

Carey presented a draft for the DVD rental policy. She will make changes and present to the next meeting.

Joe will take over contacting RSVP to invite to luncheon.

Good of the Order:

Bill Lupton thanked the coop for the scholarship to send him to the Fire Prevention Conference at Salishan Lodge. He was able to get a start on the Juvenile task book, and also took a Wild Land investigation class.

District 3 is conducting 3 smoke alarm campaigns, one this month and 2 next month.

ODF is starting a newsletter with the intent to educate about both Wild land and structural related topics, it will be dispersed 6 times per year.

Adjournment: 12:30p.m.

Next meeting: April 14th, 10:00 a.m.-Fire District 3 Admin building

