



## Rogue Valley Fire Prevention Cooperative

Prevention Education Safety

[www.rvfpc.com](http://www.rvfpc.com)

Meeting Minutes  
September 16, 2010  
Grants Pass Fire-Parkway Station

**Call to Order:** 10:10a.m.

**Attendees:** Michelle Fuss, Mike Hanna, Brian Pike, Joe Hyatt, Michelle Stevens, Bill Lupton

**Meeting minutes:** August's meeting minutes approved.

**Financial Report:** Overall balance=\$9057.05. The coop has not received annual dues from Airport Fire. Request submitted to Carey via email from Charlie to send an invoice.

Committee Reports:

O & E:

- NO report. We reviewed the minutes from their meeting. A question of whether or not the fire prevention team is being utilized in a PIO capacity as mentioned in the past.

FS Trailer:

- The manual is completed and is stored in the trailer, lesson plans are completed.
- The trailer was not returned cleaned. Discussed possibly charging a cleaning fee in these cases.
- The "Trailer Rental Agreement" was removed from the website. Can we put it back?
- Trailer reservations will be sent to Brian Ballou so, he can put it on the website.
- Joe established an agreement with the City of Grants Pass to conduct maintenance on the trailer. We will get a bid as in the past before any work is conducted.
- Trailer will need to be serviced before the winter.
- **MOTION: Purchase a battery maintainer and new battery for \$300.00 for coop trailer. APPROVED UNANIMOUSLY.**
- The trailer is at AFR until the Lowes event. It will be returned th GP afterwards.

**Old Business:**

- We discussed the Lowes event on September 25<sup>th</sup> from 10-2. We have several people signed up to participate.
- Ron will have the trailer there by 09:00.
- Michelle Stevens will be contacting the event coordinator to determine where the trailer will be parked.
- **Joe and Michelle Stevens will meet before to finalize the training for the use of the trailer. Joe will let Michelle Fuss know when the date is in case anyone would like to be there to go over the operation.**

***PO Box 3301 Central Point, Oregon 97502***



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- The letter to the schools that Carey was revising was discussed. It was mentioned that we may not need the letter since existing trainings are available through the State Fire Marshal's Office. *We can discuss more at the next meeting.*

### **New Business:**

- Michelle Fuss will develop a Proclamation for this years' Fire Prevention Week.

### **Good of the Order:**

- Grants Pass Fire is having an open house October 9<sup>th</sup> from 10:00-2:00pm.
- Michelle Stevens attended the Juvenile Fire Conference and was please with what she learned.
- Michelle Stevens is no longer a Healthcare Deputy, and is now covering Klamath County.

**Adjournment:** 11:10a.m

**Next meeting:** October 13<sup>th</sup>, 10:00a.m. @ JCFD3-Admin building