



Rogue Valley Fire Prevention Cooperative

Prevention Education Safety

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Meeting Minutes

December 14, 2011

Jackson County Fire District 3 – White City Station

Call to Order: 10:02 a.m.

Attendees: Carey Chaput, Brian Ballou, Kamron Ismaili, Charles Chase, Mike Shaw, Michelle Fuss, Robert Shoemaker, John O'Connor, Neil Benson, Ashley Du Brey, Brian Bolstad, Teresa Burkhart

Meeting Minutes: Approved

Financial Report: Approved

- Carey will conduct the annual audit with two 2011 term officers following the January meeting.

Committee Reports:

Outreach & Education

- 5,000 publications of *Ember Be Aware* have been printed; to request copies for your district contact [Brian Ballou](#).
- The fall edition of the *FIREBRAND* has been changed to winter and should be mailed out in early January.
- Ashley and Teresa have been inventorying the peacock message boards for both Jackson and Josephine counties, with plans of creating year round safety message signs to be used in place of the peacock boards outside of fire season. New sign locations may be worked into the budget, contact [Ashley Du Brey](#) with suggestions.
- Sandy Shaffer is continuing partnership with Southern Oregon University in mailing surveys out. Surveys have been sent out to twelve areas in Jackson Co.; Josephine Co. will mail surveys out to four communities in January.
- John is organizing an evacuation planning presentation for elementary students in Cave Junction, the target grades are third-fifth graders.
- The 2012 Southern Oregon Spring Home Show will be taking place March 30th, 31st, and April 1st, a booth has been secured on “Green Street” and will display information on burn barrels, composting, and defensible space maintenance.
- 5,000 Defensible Space Maintenance publications have been ordered and will be available by the end of December. Bob Shoemaker is interested in funding the printing of additional prints with both the Jackson and Josephine County logos.
- Ashland Firewise now has seven certified communities an additional seven working towards recognition.
- ODF received a Western Bear Grant in the amount of \$60,000 to be applied towards fuel reduction projects.

Fire Safety House:

- Les Schwab has offered to donate new tires for the Fire Safety House, John will give an update on the status of the tires for next meeting.

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- ODF's fire prevention van has two small Honda generators, John is will see if they can power the safety trailer running tandem.
- The license plate needs to be mounted on the trailer.
- John will empty out the front compartment of the trailer. Ashley will get new totes to store the material. Please bring ideas to the next meeting on what publications need refreshed for distribution to the public.

Old Business:

- Mike reported that 45 people responded to the training survey. The results of the survey concluded that people were willing to travel and pay up to \$50 for a class. The top two requested classes were: Basic Strategy and Tactics and Fire Investigation. Mike shared the possibility of Rural Metro hosting a combination of the two classes coinciding with a burn Rural Metro and the State Fire Marshal's office have planned for sometime in late January or the first part of February. Rural Metro would handle the logistics while the Co-op would keep the tuition profits for the class.
- Congratulations to the new Co-op officers for 2012:
 - President – Brian Ballou
 - Vice President – John O'Connor
 - Secretary – Michelle Fuss/Ashley Du Brey
 - Treasurer – Carey Chaput
- The smoke alarms that were distributed at the November meeting are non compliant with the Oregon regulations as they do not have a hush button feature on the alarm. Departments that have received the alarms already may consider donating them to Access.

New Business:

- The 2012 Pacific Northwest Prevention Training Workshop agenda and registration information has been released. The workshop is to take place February 13-17 at the Salishan Resort at Gleneden Beach. The price for registration is \$565/person. There was discussion on whether the Co-op wants to sponsor another individual to attend the conference this year that otherwise could not, it was decided that the offer should be extended to an active O&E member. Brian and Ashley will present the offer at the Dec. O&E meeting; those interested must have their application in by no later than January 13, for review.
 - Mike made a motion that the Co-op authorizes sponsoring one active O&E member to attend the 2012 Pacific Northwest Prevention Training Workshop, if more than one person is interested applications must be submitted to Brian and Ashley for review and selection by no later than January 13, 2012. (The motion was seconded and passed.)
- Charlie confirmed that the State Fire Marshal's Office and Rural Metro will be partnering to do a burn on a furnished 4-6 room house for an investigation class in late Jan. /early Feb.; this is the same burn that Rural Metro has agreed to host the Investigation Training class for the Co-op. Carey will contact the president of the Rogue Interagency Training Association for information on how to set up a class through them.
- A "Member Photo Gallery" has been added to the Co-op website; if you have any photo's you would like added please send them and a brief description either to [Teresa Burkhart](#) or [Ashley Du Brey](#).

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- A statistical web counter has been added to the Co-op website to accurately calculate which pages are getting the most hits.
- The State Fire Marshal's Office is making a brochure for indoor gardens and is considering taking it to the legislature to be sent out with medical marijuana cards.

PSA:

- The PSA for January is chimney safety and construction. Some of the issues that fire investigators have run into is residents not having their chimney's serviced, gaps between the chimney and the roof, chimneys too close to combustibles, and improper installation. Carey is looking into creating new safety messages; Christmas tree disposal, and heat lamp safety. Carey will send out a PSA on heat lamps for approval from the Co-op.

Good of the Order:

- Charlie announced that Chris Brown, the OR State Police Superintendent is retiring December 14, 2011.
- Michelle shared that Fire District 3 is came up with a new logo for their badges to be released at their 55th Anniversary. The department will also be switching to all black uniforms.

Adjournment: 11:26 a.m.

Next Meeting: January 11, 2012,?