



## *Rogue Valley Fire Prevention Cooperative*

P.O. Box 3301 ♦ Central Point, Oregon 97502 ♦ [www.rvfpc.com](http://www.rvfpc.com)

**Meeting Minutes**  
**January 10, 2007 10:00 a.m.**  
**Oregon Dept. of Forestry**  
**Grants Pass Unit**  
**5375 Monument Drive, Grants Pass**

**Call to Order:** 10:00 a.m.

**Attendees:** Patty Commons, Dana Sallee, Joe Hyatt, Mike Hanna, Carey Chaput, Cheryl Stanley, Brian Bolstad and Brian Ballou

**Minutes of the Dec. 6, 2006, meeting:** Approved as written

**Financial report: Account balances:** November 2006: \$3,882.30; December 2006: \$3,882.30. The treasurer's report was approved as presented.

The annual audit of the cooperative's financial records will be conducted prior to the February meeting. Patty is preparing the bills for RVFPC membership dues, and these will be mailed shortly.

Brian Ballou asked whether the Jackson and Josephine counties' outreach and education committees needed to pay membership dues to the co-op. It was decided that these committees benefit the co-op in other ways, and have overlapping representation, and therefore shall not be charged dues. But, of themselves, the committees will have no voting rights within the cooperative unless dues are paid.

### **Old Business:**

**Fire safety trailer events committee:** No events planned in the next couple of months.

**Fire safety trailer management committee:** Dana bought a TV for inside the trailer. It's a Samsung flat-screen 27-inch CRT Slimfit model. He also purchased a companion VCR/DVD unit. Looking ahead, a surround-sound system could easily be incorporated into this system and installed in the trailer; however, there is no plan to purchase or install such a system.

Brian Bolstad is working with Mark Moran and Doug Burkhart, ODF, to build and install a generator box for the trailer.

**Josephine County O&E Committee:** Joe reported that the April woody vegetation disposal day (WVDD) conflicts with a similar activity held by the city of Grants Pass. Since most of the people who participated in the county's WVDD in 2005 and 2006 were from inside the city, the county will not sponsor WVDD this year. Instead, county funds for WVDD will be used to create public service announcements and other educational materials about where and how to dispose of debris, and how to safely and legally burn debris. Joe is also working with a television station to develop broadcast material on these topics. Joe said this shift in focus is supported by response from wildland/urban interface residents who are unwilling or unable to haul debris to a disposal site; most would rather rather burn their debris.

The Josephine County Integrated Fire Plan Outreach & Education Committee will meet Jan. 23, at the USFS/BLM Bldg on Spaulding Ave. in Grants Pass.

**Jackson County O&E Committee:** Brian Ballou said that the situation is similar in Jackson County, in which WVDD is being dropped in favor of doing more outreach and education. County funds typically earmarked for WVDD shall instead be used for developing printed material and displays for use at workshops and shows.

Sandy Shaffer is completing a Dept. of Homeland Security grant application for Spanish-language translation of about seven documents related to family emergency planning. The grant application also seeks funding for one year of producing, printing and mailing a newsletter about fire and emergency planning that would be distributed in Jackson and Josephine counties.

**Website Committee:** The rvfpc.com domain name was renewed for five years, and the web hosting service was renewed for one year. Brian Ballou asked the co-op whether it minded having Oregon Forestland-Urban Interface Fire Protection Act (SB 360) information added to the co-op website. Most of this information will be targeted toward wildland/urban interface residents, and provide guidance for creating defensible space around homes and along driveways. The co-op agreed it was appropriate to add this information to the website.

**Team Teaching Committee:** Carey talked with Kristina Sheppard, ODF, to coordinate Jackson County team teaching scheduling and staffing. Mike reported that he is doing fine with scheduling team teaching in Josephine County. Generally, team teaching in Jackson County will take place late in April. Team teaching in Josephine County will take place early in May.

**Hispanic Outreach:** Patty said that the Hispanic community newspaper, in which the cooperative runs fire-safety advertisements, has not yet billed the cooperative. When it arrives, she will bill the participating agencies. SafeKids may participate in this effort; Brian Bolstad will contact Debi Bisbee, Medford Fire & Rescue, to discuss this further.

**Nonprofit status:** The process of filing out forms to get nonprofit status for the Rogue Valley Fire Chiefs Association, which will benefit the cooperative, is continuing.

**Fire Prevention Workshop 2007:** The scholarship was awarded to Carey Chaput. For the presentation, which Carey will deliver during the workshop, Brian Ballou will furnish her with a disc copy of the co-op's website. The presentation will highlight how the co-op uses the website for displaying and sharing fire education materials, and for co-op business information and coordination. Carey will preview the presentation for the co-op at its Feb. 7 meeting.

**BLM Building:** Brian Ballou updated the co-op on the effort to find a new home for the BLM log cabin that was once located in Smokey's Playland. Oregon State Parks wants to put the building in Valley of the Rogue State Park. ODF will assist with transporting the logs to the park, and a team of experts will be assembled to figure out how to rebuild it.

**New Business:** none

### **Good of the Order**

Dana reported that Ashland Fire and Rescue received a firefighter assistance grant to purchase a \$400,000 flashover/burn trailer. This resource will benefit fire departments and districts throughout the Rogue Valley.

**Adjournment:** 11:46 a.m.

**Next Meeting:** Feb. 7, 10:00 a.m., Oregon Dept. of Forestry, Medford Unit, 5286 Table Rock Rd.

*Prevention*



*Education*



*Safety*