



Rogue Valley Fire Prevention Cooperative

P.O. Box 3301 ♦ Central Point, Oregon 97502 ♦ www.rvfpc.com

Meeting Minutes

November 14, 2007 9:00 a.m.

Ashland Fire & Rescue

455 Siskiyou Blvd., Ashland

Call to order: 9:00 a.m.

Attendees: Dana Sallee, Neil Benson, Patty Commons, Mike Hanna, Brian Ballou, Chris Chambers, Brian Bolstad, Robert Shoemaker

October meeting minutes: Approved as written

Treasurer's report: No expenditures since last report. Balance: \$5393.62

Old Business

JaCIFP committee: The committee met Nov. 13 and discussed a variety of wildland/urban interface fire prevention and education issues. Biomass utilization efforts received a boost from government tax credit incentives to stimulate energy production from organic waste products, such as woody debris from fuel-reduction projects. The committee reviewed and discussed action items in the Outreach and Education portion of the Jackson County Integrated Fire Plan. A class is being developed to train fuel-reduction professionals to ensure consistent messaging. Relationships and partnerships with Master Gardeners and Channel 12, respectively, are being cultivated to increase the reach and penetration of outreach and education efforts. The committee supported increasing the distribution of public service announcements/news releases targeting seasonal fire prevention topics. The development of the fire prevention education team is continuing.

JoCIFP committee: No report

Fire safety trailer events: A co-op fire safety trailer training session will be held during the co-op's December meeting (at JCFD #3).

Fire safety trailer management committee: After discussion, the co-op decided to shorten the trailer's name to: Fire Safety House. Dana will have the signs made and applied to the trailer. Brian Ballou reported that most, if not all, of the equipment requested during the summer has been added to trailer. The topic of the generator box for the trailer tongue will be discussed at the December meeting.

Nonprofit application status: Ballou is working with an attorney to complete the application forms.

Website: The co-op voted to continue the web hosting and domain name service it has had in the past. Ballou will be working to add more fire safety information to the website's content.

Fire prevention conference: This topic was moved to planning portion of meeting

Fire prevention workshop: In years past, the co-op has had a scholarship for at least one person to attend the workshop. That person represents the co-op and will make a presentation at the workshop about the co-op's activities. Ballou will find out whether scholarship funds are available from either ODF or PNWCG. Dana will contact Mark Moran to get hold of the application form that has been used in past years. Applications will be sent to Ballou by Dec. 1. Then the application form will be distributed to the

co-op and RVFCA e-mail lists. The successful candidate will be selected at the December co-op meeting.

Handouts: Catalogs and items are being reviewed by various co-op members, and lists of items to be ordered will be shared at the December meeting. The vinyl license holders are no longer recommended since the vinyl has an adverse effect on printed material, such as fishing licenses. Acid-free paper or Tyvek license holders are recommended for future printings of these.

New business

Co-op stationery: Patty needs more stationery soon so she can mail out the billings for co-op dues. Ballou will send the stationery to Chris Chambers and Robert Shoemaker and new stationery and envelopes will get printed.

PSA/news releases:

Ballou will develop some PSA/news releases for news media distribution and send them out using the co-op logo. Dana will be a contact for fire safety; Robert Shoemaker will furnish info for a slash burning release. Ballou will rely on existing PSA/news release materials.

Displays:

Dana proposed that the co-op develop a tabletop display about fire safety for use at fairs and shows. Ballou is researching a similar display and will report his findings about cost and development options.

Annual planning

Meeting schedule: The 2007 meeting list was followed, except the March meeting was moved from Phoenix FD to Grants Pass Public Safety, and the May meeting was scheduled earlier in the month to avoid conflicts with Team Teaching in Josephine County.

Jan 9: ODF Grants Pass
Feb. 6: ODF Medford
March 12: Grants Pass Fire
April 10: MICC, BLM office, Medford
May 1: Rural Metro
June 11: USFS Prospect (North Fork Reservoir, weather permitting)
July 9: Applegate Fire District #9
August 13: JCFD #5
Sept. 10: Rogue River FD
Oct. 15: Cave Junction, Wild River Pizza
Nov. 12: Ashland Fire & Rescue
Dec. 10: JCFD #3

Events:

Home shows (both counties)
Master Gardener Fairs (both counties)
Pear Blossom parade
Woody Debris Disposal Day (Jo County)
Team Teaching
Cinco DeMayo (tentative, dependent on staffing)
Air show, Medford Airport (lots of kids, free lunch) (June)
Wal-Mart Safety Day
Wellsprings
Fourth of July parades
KTVL Kids Day
Spam Festival (parade)
Talent Harvest Festival (parade and possible trailer event)
Multicultural Fair (tentative, dependent on staffing)

Fire Prevention Week (multiple trailer bookings)

Fire Safety trailer:

Reservations for the trailer may be made within the co-op business year by any co-op member.

Due to a lack of time, the rest of the planning meeting was suspended and will resume during the December meeting.

Next meeting: December 12, 10:00 a.m., Jackson County Fire District #3, 8333 Agate Rd., White City. This meeting features the annual potluck and \$5 gift exchange.

P r e v e n t i o n



E d u c a t i o n



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