



Rogue Valley Fire Prevention Cooperative

P.O. Box 3301 ♦ Central Point, Oregon 97502 ♦ www.rvfpc.com

Meeting Minutes

August 13, 2008 10:00 a.m.
Jackson County Fire District #5
5811 S Pacific Hwy., Phoenix

Call to order: 10:07 a.m.

Attendees: Mark Northrop (Rogue River FD), Patty Commons (JCFD #5), Dana Sallee (Ashland FD), Chris Chambers (Ashland FD), Carey Chaput (Applegate FD), Brian Bolstad (JCFD #5), Rob Underwood (Public Safety Expo), Jenny Zeltvay (Jo County Public Health), Carol Knapp (Jo County Public Health), Mike Hanna (Rural/Metro), Brian Ballou (ODF)

Minutes of July meeting: Approved as written

Treasurer's report: Approved as presented. Balance at end of July: \$5,917.81. Approved to pay \$154 of co-op funds for fire prevention radio ads that aired in June.

Public Safety Expo: Summary of promotion – posters, e-mail, fliers for school children, radio ads. One thousand five hundred members of public attended. About 70 percent of invited public safety partners attended. Some apparatus were pulled into event at last minute. Jackson County Sheriff made a major contribution. Next year, earlier sponsorship drive, possible move of event to other venue, such as armory, different date (definitely avoid Mother's Day weekend), significant increase in advertising.

Adult foster care: Carol and Jenny from Josephine County Public Health handed out emergency plan for adult foster homes. Training for homes takes four hours. Register is kept in a database at county. Input from foster homes is used to improve emergency plan and process. A mailing was done to licensed foster homes, but this list didn't target all of the group homes. The list is always growing as more foster homes are identified. Dana noted that the emergency plan could easily be modified for other types of businesses. Jenny will make a generic prototype of the emergency plan and distribute it to co-op members as a pdf file so it can be modified for other purposes.

Old Business

Committees:

JaCIFP and JoCIFP O&E committees: Overview of radio PSA ads that ran in June and July. Title III funds from Jackson County will pay for new tabletop display on defensible space for use at workshops and shows. Grant funds will also be used for materials for home assessment program that Carey and Sandy Shaffer are working on. The program will be marketed to fire service and emergency planning personnel. "Living with Wildfire" booklet is being revised and will be reprinted in near future. The booklet is for wildland/urban interface audience, but will be of particular value to new residents. The Channel 12 PSAs have been released for posting on co-op website.

Fire Safety House events committee: KTVL Kids Day (Aug. 2) went well. Staffing was a bit thin, but the house was popular. No events until Fire Prevention Week in October.

Fire Safety House management committee: Mark will contact Patty about specific liquid smoke product to buy. Patty recommended to get moisture and odor absorption pads – the inside of the trailer stinks after it sits

for awhile. Approved to spend up to \$100 for these pads. Patty will look into getting these. Mark is organizing a trailer work crew for Aug. 24, 9:00 a.m. @ JCFD #3 in White City. Contact him for info.

Nonprofit application status: Secretary of State returned articles of incorporation for specific information about distribution of co-op assets should RVFPC dissolve. Rogue Valley Fire Chiefs Assn added as recipient of assets. Form returned to Sec. of State for further consideration.

New business:

Team Teaching slides/projector: Mike said progress is continuing on new slide show program. Mark said co-op should review current generation of presentation projectors, which accept thumb drives containing image files and do not require a computer to be hooked up, to replace slide carousel equipment currently in use.

Good of the Order: None

Adjournment: 11:47 a.m.

Next meeting: September 10, 10:00 a.m., Rogue River Fire District, 5474 N. River Road, Rogue River

P r e v e n t i o n



E d u c a t i o n



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