



Rogue Valley Fire Prevention Cooperative

P.O. Box 3301 ♦ Central Point, Oregon 97502 ♦ www.rvfpc.com

Meeting Minutes

December 10, 2008 10:00 a.m.

Jackson County Fire District #3

8333 Agate Rd., White City

Call to order: 10:00 a.m.

Attendees: Cheryl Stanley (BLM), Dana Sallee (Ashland F&R), Neil Benson (JaCIFP), Carey Chaput (Applegate FD), Mike Hanna (Rural/Metro FD), Michelle Fuss (JCFD#3), Mary Ann Ceglia (USFS), Charlie Chase (OSFM), Joe Hyatt (Grants Pass F&R), Cassie Marshall (ODF), Chris Chambers (Ashland F&R), Rob Underwood (Applegate FD), Brian Bolstad (JCFD #5)

Guests: Rob Underwood presented the idea of planning for the next Southern Oregon Public Safety Expo having the RVFP Coop as the event sponsor. He gave an overview of the 2009 event organization. The membership discussed the key points that the Coop could provide. The pending non-profit status and providing agency recognition for participants were the most influential issues. Combining efforts with the Touch a Truck event or the Walmart Safe Kids event were considered to create a bigger draw. Charlie asked if other agencies have been approached that are more closely related to emergency management and resources than the Coop. The scheduling of the event is still open for this coming Spring or Fall. The Coop is to get back to Rob on the decision to sponsor the event or be a participant as soon as possible, as he would like to start forming the committees.

Review of November meeting minutes: Approved as written

Financial report: Nov. ending balance: \$4867.11. This balance does not include the outstanding ODF reimbursement for the prevention display. Patty was not able to attend the meeting due to having knee surgery. Members discussed sending flowers to Patty and a card to show our support. Carey suggested that she would deliver the flowers to Patty at her home.

Cheryl moved to spend up to \$50 on the flowers

Brian seconded the motion.

Approved unanimously.

Old business:

Committee reports

Outreach & Education Committee: The Committee has been successful with representation from the two county fire plans. A new action item was discussed, to develop a Neighborhood Fire Planning Template. It would be used to help neighborhoods develop their own Phone Trees and Evacuation needs. It was suggested to look into the Foothills Website as a resource. A surplus ambulance has been donated by ODF to the Coop for a Fire Prevention vehicle that would respond to and store all the Outreach and Education needs. The Coop discussed taking on the maintenance and insurance requirements. Grant funds are available to refurbish the vehicle to fit the prevention team needs. The 15,000 Living with Fire revised brochures are being printed now and will be ready for distribution in the next weeks. Sandy asked that we sign up for locations to ensure a timely distribution. Sandy gave the dates for the upcoming Wildfire Communications Training as being Feb. 3rd and some time in May. She suggested that the Coop membership try to attend the May class. This is the course that was developed from the national survey study on public perception of Wildfire communications.

The Speakers Bureau is continuing to be a developing list of speakers from local agencies. It was suggested to contact the office of the State Fire Marshal for potential speakers. Home Assessment continues to move forward. A draft form that would be used by the agency doing the assessment was handed out for comment. It was suggested to also include that Lat./Long. in the site address. Eleven people have applied for coordinating the Land Stewardship program through Master Gardeners. The Public Safety Announcements that were filmed with channel 12 are now on the RVFP Coop website. The members discussed developing a non-sponsored PSA that would allow a broader use by having no proprietorship. It was suggested to approach SOU for opportunities to produce our own PSAs. Other public service opportunities could be using the RVTV call in forum. Chris will bring a price list for producing a PSA to the next meeting.

Fire Safety House management committee: Dana reported that the trailer was brought to Jackson RV for winterizing and service. \$196.50 is due. The generator box is next on the schedule. Dana described the theory of the box design. Members discussed options for storing the trailer inside at either FD #5 or Jo. Co. Search & Rescue. Ideally finding a public entity that would donate the storage space would be preferred. It was also decided that there is not enough space on the front of the trailer to put another Coop logo.

The Membership authorized Dana to spend up to \$500 for the box fabrication. Approved Unanimously.

Team Teaching committee: A scheduling list will be made up for the next meeting to review any changes or additions. It was suggested to contact Debbie Bisbee to include Medford's Howard School. The target for Josephine County schools will be the first week in May and Jackson County will be the last two weeks of April.

Nonprofit status: The request for non-profit status has been turned into the IRS.

New business

Elections: Nominations were open for all positions. Charlie Chase, Brian Bolstadt and Cheryl Stanley were nominated for President. Dana Sallee and Joe Hyatt were nominated for Vice-President. Brian Bolstadt and Michelle Fuss were nominated for Secretary, Carey was nominated for Treasurer and Mark Northrup would become the new Member at Large. Nominations were closed and elections followed. The new officers for 2009 are as follows;

President - Charlie Chase

Vice President – Joe Hyatt

Secretary – Michelle Fuss

Treasurer – Carey Chaput

Member at Large – Mark Northrop

Southern Oregon Public Safety Expo: Members discussed whether this event followed the mission of the Coop for prevention through outreach and education and thought that it would be better to participate and offer financial support without taking the lead. Michelle said that she would encourage Rob Underwood to seek sponsorship by combining the efforts with an established event.

PNWCG Fire Prevention Workshop: It was agreed to send Cheryl Stanley to the 2009 Fire Prevention Conference in Salishan.

Dana Salle moved to send Cheryl Stanley to the Salishan Workshop

Mary Ceglia seconded the motion. Approved Unanimously.

Good of the Order

Charlie reminded members of the OSFS "Invasion of the Smoke Detectors" program. A presentation was being held later that day in Green Springs. Contact Charlie for more information about how to participate.

There was a conflict for the next meeting with the IAAP also scheduled for Jan. 10th.

Next meeting: January 21st at ODF, Grants Pass Unit, 10:00am.

Regular meeting adjournment: 12:00 noon.

Prevention



Education



Safety