



Rogue Valley Fire Prevention Cooperative

P.O. Box 3301 ♦ Central Point, Oregon 97502 ♦ www.rvfpc.com

Meeting Minutes

November 12, 2008 9:00 a.m.

Ashland Fire & Rescue

455 Siskiyou Blvd, Ashland

Call to order: 9:00 a.m.

Attendees: Cheryl Stanley (BLM), Brian Ballou (ODF), Dana Sallee (Ashland F&R), Mark Northrop (Rogue River FD), Neil Benson (JaCIFP), Carey Chaput (Applegate FD), Patty Commons (JCDFD #5), Mike Hanna (Rural/Metro FD), Mary Ann Ceglia (USFS), Charlie Chase (OSFM), Joe Hyatt (Grants Pass F&R), Megan Saylor (USFS), Chris Chambers (Ashland F&R)

Review of October meeting minutes: Approved as written

Financial report: Sept. ending balance: \$5212.85. Oct. ending balance: \$5031.05

Old business:

Committee reports

Outreach & Education Committee: At its next meeting, the committee will summarize its 2008 accomplishments for the county fire plans' annual reports. The committee will add an action item to its 2009 task list: Animal evacuation and disaster preparation. In addition, the committee will update the speakers' bureau list and develop a marketing strategy for the bureau, continue developing a fuel-reduction training package, and post audio and video fire prevention PSAs on the co-op website. Carey recently used a fire education kit at elementary schools in the Applegate Fire District's area and distributed copies of "Wildfire: Are You Prepared?" to children.

Fire Safety House management committee: The fire safety house has been used by Ashland Fire & Rescue since early October, and will remain in their care until the end of November. Dana noted that the House is available for use by any other co-op member agency, but to bear in mind that the literature, tables and chairs have been removed from the trailer and will need to be retrieved from Ashland F&R Station 2. Dana discussed the building and mounting of a box for the generator with Pyramid Manufacturing (Cascade Fire expressed disinterest in this project) and a bid is expected in the near future. Stickers for the front of House will be applied before its next scheduled event in May. Dana secured a new jug of liquid smoke. Problem/solution: Dana noted a problem with the odor- and moisture-removing device – it leaks a "weird liquid" that can't be mopped up. So, Dana suggested that a 5-gallon PVC bucket be purchased to put the device in, averting the spillage of the "weird liquid" onto the carpet and other surfaces. That problem aside, the device appears to be doing its duty with removing offending odors and moisture inside the trailer. Also, Mark has made new sets of keys for the House and anyone who wants a set can pick them up at Rogue River Fire District. First come, first served. Finally, Dana will see to it that the trailer gets winterizing and maintenance service at Jackson RV.

Team Teaching committee: Mike said that a new PowerPoint version of the ever-popular Smokey's Five Points of Fire Prevention slide show will be ready for review early in 2009.

Nonprofit status: Ballou briefed members on the IRS 1024 form being filled out for federal nonprofit application, and on necessary changes to the co-op's bylaws for compliance with IRS nonprofit standards. The members approved the IRS form and bylaws changes.

New business

PNWCG Fire Prevention Workshop: The 2009 workshop is Feb. 23-27 and RVFPC will sponsor two people employed by member agencies. A sponsorship application will be circulated via e-mail to the RVFPC and RVFCA lists.

Good of the Order

Patty saw a Rachel Ray show on television that promoted putting a smoke detector on top of a Christmas tree, presumably to alert occupants if the tree was burning. Charlie noted that if the tree caught fire, the smoke detector would likely be silenced before it could utter a peep.

Charlie followed up with an invitation to RVFPC members to participate in a pilot program to distribute free smoke detectors. It is required to note the data and location of when/where each detector is put into service. Charlie noted that this program is different from the existing OSFS "Invasion of the Smoke Detectors" program. Contact Charlie for more information about how to participate.

Also, Charlie noted that OSFM's desire to get a statewide ban on novelty cigarette lighters is continuing, and commended the efforts of Rogue River FD and Mark Northrop who attempted to get a ban in that city.

Regular meeting adjournment: 10:18 a.m.

Annual planning meeting call to order: 10:35 a.m.

General calendar/event procedural items:

- For Fire Safety House events, it is desired that each RVFPC member agency dedicate one person for a two-hour shift
- Upcoming Fire Safety House events will be publicized farther in advance on fire district websites, bulletin boards and newsletters to attract more staff for events
- RVFPC members discussed whether providing lunch for Fire Safety House staff would attract more helpers
- A list of RVFPC members' cell phone numbers needs to be put in the Fire Safety House
- Street addresses for meeting and event locations needs to be added to the rvfpc.com calendar page
- Do more fireworks fire prevention/safety messaging during late June and early July
- Reserve early to use the Fire Safety House during National Fire Prevention Week in October

2009 meeting calendar:

January 14, 10:00 a.m., ODF Grants Pass Unit
February 11, 10:00 a.m., ODF Medford Unit
March 11, 10:00 a.m., Grants Pass Fire & Rescue
April 8, 10:00 a.m., MICC
May 13, 10:00 a.m., Rural/Metro
June 10, 10:00 a.m., USFS Prospect
July 8, 10:00 a.m., Applegate Fire District
August 12, 10:00 a.m., Jackson County Fire District #5
September 9, 10:00 a.m., Rogue River Fire District
October 14, 11:00 a.m., Wild River Pizza, Cave Junction
November 4, 9:00 a.m., Ashland Fire & Rescue
December 9, 10:00 a.m., Jackson County Fire District #3

2009 events calendar:

February 23-27, Fire Prevention Workshop, Salishan, Gleneden Beach

Late February, Jackson County Homebuilders Assn. Spring Home & Garden Show (date TBA)
Mid-April, Pear Blossom Parade (date TBA)
Last two weeks of April, Team Teaching in Jackson County
Late April, Master Gardeners Fairs (Jackson and Josephine counties; dates TBA)
First week of May, Team Teaching in Josephine County
May 3, Safe Kids Day, Medford Wal-Mart
May 5-9, Wildfire Awareness Week (statewide)
Late May, Wellsprings Childrens Festival, Rogue Valley Mall (contingent upon getting better placement for Fire Safety House)
Memorial Day weekend, Boatnik, Grants Pass
August 1, KTVL Kids Day, Hawthorne Park, Medford
First week of October, National Fire Prevention Week

Candidates for 2009 RVFPC board positions:

President: Brian Bolstad, Cheryl Stanley and Charlie Chase
Vice President: Dana Sallee and Joe Hyatt
Secretary: Brian Ballou and Michelle Fuss
Treasurer: Carey Chaput

(Note: the outgoing president, Mark Northrop, will become the Member At-Large)

Additional nominations followed by voting will be done during the co-op's December meeting.

Next meeting: December 10, 10:00 a.m., Jackson County Fire District #3, White City
This is the co-op's annual Christmas Party, so bring a dish for the pot luck, and a White Elephant gift (\$5.00 maximum).

Prevention



Education



Safety