

*Rogue Valley Fire Prevention Cooperative  
PO Box 3301  
Central Point, Oregon 97502*



Meeting Minutes  
February 11, 2009  
ODF Medford

Call to order: 10:26a.m.

**Attendees:** Charlie Chase, Michelle Fuss, Carey Chaput, Debi Bisbee, Chris Chambers, Neil Benson, Patty Commons, Brian Bolstad, Brian Ballou

**Review of January Minutes:** Approved as written

**Financial Report:** 4530.18 ending balance. The CoOp has received over half of the dues. Charlie will pass Fire Prevention Conference check to Kamron Ismaili to pick up in Grants Pass. **Motion:** Accept financial report and audit, motion approved.

**Old Business:**

O & E committee: Fire Prevention Team coordinator, money is available and will need to be spent within 5 months. **Motion:** Authorize the CoOp to monitor and oversee grant funding through ODF for the position of Fire Prevention Team Coordinator, motion approved unanimously. Brian and Carey will begin the financial aspect for funding, and Neil will begin to implement action item with available funding. Neil also presented information regarding fire in the ecosystem and will forward information to interested parties. Homebuilders show: 2/13-2/15, email will be sent out with the volunteers' time slots. RVTV: \$400-\$500 for 5 PSA's. Committee will move forward with filming. Charlie will get structural related PSA's info from OSFM. Charlie will forward the information to Chris.

Fire Safety Trailer: Dana will no longer be involved with the management. Contact Dana to transfer all pertinent records (maintenance) to Vice President. **Motion:** Make Patty the Coordinator for event materials and she will come to the CoOP with proposed needed items, motion approved unanimously.

Team Teaching: Contact your schools one week prior for reminder. Brian will check into new technology for upgrade and make proposal at next meeting. Debi reminded the CoOp that Medford fire opted out of team teaching in 2001, to focus on Hazard House. They will teach at Howard this year, but from here on



*Rogue Valley Fire Prevention Cooperative  
PO Box 3301  
Central Point, Oregon 97502*



out they will not be able to do this and all Medford schools will be informed that they have another program. Michelle informed CoOp that she will not be able to do team teaching this year and Carey is working on recruiting others to help out.

Spanish publication: Dues in May.

Information Officers: Carey and Chris will be CoOp contacts. It was suggested to send media a press release and this can be discussed at each meeting for any possible notifications to send to media.

**New Business:** FC Association new contact name: Charlie Chase. Debi confirmed partnerships with Safe Kids and KTVL events.

**Good of the Order:** none

**Adjournment:** 12:06p.m.

**Next meeting:** March 11<sup>th</sup>, 10:00a.m. Grants Pass Fire, Hillcrest Station,

