

*Rogue Valley Fire Prevention Cooperative
PO Box 3301
Central Point, Oregon 97502*



Meeting Minutes
February 10, 2010
JCFD 3-Admin building

Call to Order: 10:10a.m.

Attendees: Michelle Fuss, Charlie Chase, Mike Hanna, Brian Ballou, Cheryl Stanley, Natalie Simrell, Teresa Burkhart, Neil Benson, Carey Chaput, Joe Hyatt, Dana Sallee, Bill Lupton

Meeting minutes: January minutes approved as written

Financial Report: Approved as written

Committee Reports:

O & E:

The January 28th Emergency Preparedness workshop meeting had 27 people attend and gained people interested in partnerships. Two more workshops are scheduled for March 4th @ Lincoln Elementary, and March 18th @ Griffin Creek to target residents in the east and south.

Home Assessment class will be offered to people who have a forestry background.

The "Ready Book" allows all emergency information to be stored in one spot. They sell for about \$10-\$15. Social service agencies will be handing out. If there are people interested in making a purchase you can contact Neil @ nbenson@jeffnet.org

ODF Title III (Fire Prevention Team) project hired it 1st of 3 employees. A storage unit located in Medford will be available to the coop to store pub education supplies. **Brian Ballou will make the information available.**

The group will be meeting with with the Mantz agency for PSA use.

FS Trailer:

The Fire Safety trailer will now be stored at the Redwood Public Safety station. When picking up the trailer for events you can call Kelly at the reception desk to confirm @ 541-450-6200.



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A Knox box will be placed on the trailer that way the keys are always available. **Joe will inform us what the code is at the next meeting.** Joe put together a request for use application. It was suggested to allow for a spot for individuals to fill out some questions (i.e. how many people went through the trailer) for a year-end report that we could supply to the State. **Joe will make the changes and have it in a PDF form that I will mail out to the group.**

Trailer still needs a battery replacement.

It was suggested that the trailer get a roof evaluation done due to being stored outdoors for so long. Joe will work on getting quotes.

A checklist was handed out for comments for individuals to use when returning the trailer to ensure it is clean and ready for the next use.

Team Teaching:

Carey handed out a 1st draft schedule for everyone to review. The dates so far confirmed were 4/14 and 4/15. 4/16 needs to be rescheduled due to ODF not working that day.

Old Business:

The coop's monthly PSA's will match with the State's theme unless anyone had anything special for that month. **Everyone please review the PSA template that Charlie handed out and make suggestions for changes at the next meeting.** After the schedule is finalized we Brian Ballou will put on the website.

Please continue to send Michelle Stevens contact to invite for our luncheon that will take place in the near future.

New Business:

Please note that our future meeting in Grants Pass will be held at the Hillcrest station. (NOT Parkway)

The Rainbow Valley DVD will be available for people to check out. Carey will be checking into a media mailer so people can send us the DVD back via mail.

MOTION: Build a policy for a rental and return of the Rainbow Valley DVD's. Approved unanimously. **Carey will carry this task out and allow for a 7 day return period.**



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Good of the Order:

Charlie requested and received 2 video/still infrared cameras and the coop can utilize these cameras!

Congratulations to Bill Lupton who received the Fire Prevention scholarship at Salishan from 2/22-26.

Welcome Teresa Burkhart, she is the new employee hired through ODF for the Title III project money.

Adjournment: 11:45p.m.

Next meeting: March 10, 10:00a.m. @ Grants Pass Hillcrest station

Michelle Fuss

2/17/2010

Secretary/Scribe

Date

